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| --- | --- | --- | --- |
| 姓名Name |  | 学号Student ID |  |
| 性别 Gender |  | 国籍Nationality |  |
| 院系School |  | 专业Major |  |
| 班级Class ID |  | 导师Supervisor |  |
| 培养方式  Training Mode | 选择一项。 | 基本学制  Study Duration | 选择一项。 |
| 学生类型  Student Category | 选择一项。 | 学习形式  Study Mode | 选择一项。 |
| Email |  | 手机号Mobile |  |
| **申请理由陈述 Personal Statement**  特申请自I hereby apply to suspend schooling from 至to 休学。  申请人签名Signature: 日期Date： 2021-09-18 | | | |
| **校医院意见University Hospital Review** (因病休学需要Required if due to illness)  签名Signature: 盖章Seal 日期Date： | | | |
| **导师意见 Supervisor Review**  导师签字Signature: 日期Date: | | | |
| **院系审核 School Review**  ○ 同意休学Agree，自from 至to 。  ○ 不同意Disagree.  院系领导签字 Dean in charge of Graduate Education:  院系学生工作负责人签字 （公章） 日期Date: | | | |
| **研究生院审核 Graduate School Review**  ○ 同意休学Approved.  ○ 不同意Disapproved.  签字 Signature: 日期Date: | | | |
| 备注Note: | | | |

**说明Note:** 1) 休学申请应通过数字交大在线提交，特殊情况下经研究生院同意可用此表线下处理。The request to suspend schooling should be made online via My SJTU. Under special circumstances one can use this form to submit the application upon the consent of the Graduate School. 2) 本表一式三份：一份由研究生院留存，一份由研究生院归入档案馆，一份由院系归入学生个人档案。Three copies should be made. 3) 定向、委培研究生须附单位同意的公函（Not applicable to international students）；出国出境者需提交访学邀请信Invitation letter from collaborating institution should be attached if participating international collaboration programs.